

**ÉCOLE ELBOW VALLEY SCHOOL COUNCIL MEETING**

**September 13th, 2017**

**7:00 PM**

**ATTENDANCE**

BRANDI SCHROEDER

LINDSAY ADAMS

TANNIS BO

LIZ AGNEW

MICHELLE ADAMS

MONICA WEBSTER

KATIE MAYER

LORI CHAMPAGNE

AMAL JOMAA

LEE ANN TAI

SARINE MUSTAPHA

KIM AGNEW

LORI CHAMPAGNE

FRANKIE-LOU NELLIGAN

DIANE STEVENSON

LIZ ELLIOT

ANDREA TOTH

VANESSA KELLY

JASON HENDRICK

VICTORIA OTTHOF

JULIE COLWELL

WAYNE PON

BO YANG

LIN FANG

RENATA KROEKER

ELAINE AHN

STEPHANIE LOSTER

HANNAH SUNG-KIM

OLIVER KIM

MONA HUSSEIN

BRIENNE McLANE

ARLENE ABBODD

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### **AGENDA**

#### **A. Welcome**

Michelle Adams/Brandi Schroeder

#### **B. Approval of Agenda**

*Natalie Pentney makes the motion to approve the agenda. Seconded by Frankie-lou Nelligan*

#### **C. Approval of June 2017 Meeting Minutes**

*Tannis Bo makes the motion to approve May 2017 minutes. Seconded by Katie Mayer*

#### **D. Council Reports**

##### **1. Chair's Report**

Michelle Adams & Brandi Schroeder

- Positions will be coming available next year please contact our co-chairs if you are interested.
- The following positions will be vacant next fall:
  - Grant writer - has been filled by Jason
  - Secretary – Looking for someone to attend and take minutes for the afternoon meetings this year
  - FEEVES is looking for more volunteers
  - Co-chair position will be available next year
  - CPF – Liz Elliot is the new president
  - Potential secretary and treasurer
  - Social media – We need someone to take over our twitter account. Elaine Ann has stepped up to fill this roll. She will meet with Michelle and Brandi to discuss where we would like to go with social media
- Please contact Michelle or Brandi if you are interested in any of these position
- School pictures Sept 22<sup>nd</sup>
- Terry Fox run this Friday at 9:30 parents are welcome
- Parent volunteer orientation meeting happened today
- Inline skating starts at the end of September
- Mabel's Labels fundraiser will be an ongoing fundraiser

##### **2. Administration Report**

Lindsay Adams

- Condolences to Helen Cleases family
- Election will be coming up. Remember there has been a boundary change, please keep informed and vote
- Professional Learning start up this year went very well
- Transition planning was done with students who required extra support in the spring
- First day lists went well. Very pleased with the feedback and how the day went
- Professional learning time prior to students return was looking at classroom profiles and looking at diversity of the classrooms and support they may need.

- Staff learned a new dance to do for the kids on the first day of school. Teachers had a lot of fun! Students will learn the dance for the next assembly
- Terry Fox run is next Friday families are welcome
- Next steps for the school:
  - Makers space is starting to come together and we look forward to continuing to grow the space
  - Playground resurfacing is coming up
  - Robots and iPads are something the school is interested in purchasing
  - Priorities for the school are: Maker space, transforming the Learning Commons – this is our schools year for funding to support this, at this time will not need school council to fund this
  - Books arrived the last day of school. They have been stamped and catalogued. The focus was on grade 1 home reading and each year we would like to improve the reading material in the next grade
  - Teacher collaborative space – still needs to be painted. Room will be dedicated to Helen Cleese
  - Lions club donated money last year and that money was used for robotics, lego
  - Financial proposal has been put forward to school council to cover school expenses examples: lacrosse, robotics, books, residencies
  - Swimming – varying responses on the swimming program. The school had several problems with the swimming program. 1) Issue with getting enough volunteers 2) Some students lacked interest in the programs 3) Program is not a lesson program but a “swim to survive” 4) Loss of learning time
  - If parents would like swimming to continue with this program Lindsay is suggesting to have it focused to one grade. West side may be able to offer lessons if we have less students participating
  - Proposal to explore a swim to survive program to see if it is offered at Westside
  - Workshops for parents – last year we offered, You are Strong in two separate sessions. This workshop focused on friendship. It was very successful and received great feedback
  - Parents would like more workshops. The high school, junior high and elementary. Ideas for other workshops – Internet safety, Screenagers, math, literacy night, behavioural needs, trustee debate (Michelle and Brandi will have to look into that, schools cannot be involved) learning styles, anxiety, test taking, cultural awareness (international day). There are grants available for these events
  - Playground resurfacing has to happen this spring for one of our playgrounds. The current quote is \$76,000 for the same surfacing, pea gravel as an alternative was approx \$42,000. There are grants available for this. Should we look at pea gravel to stop the cycle of having to resurface every 10 years?

### 3. Treasurer's Report

Katie Mayer

- We were left with approx. \$30,000 from last year
- FEEVES has approximately \$10,000
- Have given the kindergarten teachers the same amount of money as the other grade teams this year
- Council will not pay for bussing this year, it will be paid for by parents
- Money will be set aside for financial assistance for families in need

<i>Elbow Valley Elementary Parent Advisory Council</i>			
<i>Statement of Revenue and Expenditures</i>			
<i>as of June 30, 2017</i>			
	<b>2016/17</b>	<b>2016/17</b>	<b>2015/16</b>
	<b>Actuals</b>	<b>Budget</b>	<b>Actuals</b>
<b>REVENUE</b>			
Special Lunch Program - rebate	15,270.13	15,000.00	18,111.32
Mathathon	23,071.25	20,000.00	23,844.25
Family Fun'raiser	12,986.00	10,000.00	14,140.00
Yearbook	1,414.55	-	1,719.68
FEEVESS	-	10,000.00	10,000.00
Lions Club Grant	5,000.00	5,000.00	-
Interest Income	23.20	-	25.95
Teacher Appreciation	176.00		
<b>Total Revenue</b>	<b>57,765.13</b>	<b>60,000.00</b>	<b>67,841.20</b>
<b>EXPENDITURES</b>			
<b>School Programs</b>			
Grade Teams	7,805.43	8,000.00	7,517.72
Robotics Training	-	5,000.00	-
<b>Committees</b>			
Volunteer Coordinator	108.59	1,000.00	775.26
Spirit of Caring	198.23	250.00	180.12
<b>Bussing</b>			
Field Trips	7,462.73	9,000.00	6,257.56
Skating	1,097.28	2,000.00	1,097.28
Swimming	5,920.77	12,500.00	9,068.32
Financial Assistance	-	1,000.00	-
<b>Special Programs/Events</b>			
Special Programs	9,920.50	9,500.00	9,208.35
Special Day - Literacy Week	1,556.49	2,000.00	1,720.03
In-Line Skating	10,123.47	10,520.00	10,063.31
Sound Kreations Residency	4,720.34	5,000.00	4,777.74
Vulnerable Readers Conference	-	-	6,887.20
First Aid	-	-	4,358.64
Reading Bags	-	-	4,069.97
Sports Day	416.69	500.00	553.58
Books	6,130.91	3,500.00	-
Parent Workshops- Technology & Numeracy	-	1,500.00	-
Lions Club Funds	4,361.43	5,000.00	-
<b>Photocopier and Tack Board</b>	-	-	1,410.88
<b>Yearbook</b>	-	500.00	-
<b>School Council Expenses</b>	114.56	750.00	924.71
<b>ASCA AGM</b>	-	1,250.00	-
<b>TOTAL EXPENDITURES</b>	<b>59,937.42</b>	<b>78,770.00</b>	<b>68,870.67</b>
<b>NET INCOME</b>	<b>(2,172.29)</b>	<b>(18,770.00)</b>	<b>(1,029.47)</b>
<b>Opening Book Balance</b>	32,393.29	32,393.29	33,422.76
<b>Net Income</b>	(2,172.29)	(18,770.00)	(1,029.47)
<b>Closing Book Balance</b>	<b>30,221.00</b>	<b>13,623.29</b>	<b>32,393.29</b>

*Katie Mayer makes a motion to put the financials on file. Seconded by Tannis Bo*

4. Teachers' Report Trish Cull

- The teachers are super excited for the new year and are thrilled with the enthusiasm of the kids this year
- Kids have settled into their new classes

5. Volunteer Committee Amal Jomaa/Arlene Abboud

- Coffee and Kleenex was a success. We had a few parents join us and we got some emails for potential volunteers. We ended up distributing the left over coffee to the staff and got rewarded with big smiles.
- We had great response with volunteers signing up to stamp the new Scholastic Books but unfortunately we are not done. If anyone is available on Monday Sept 18 in morning let us know.
- There will be a SignUp Genius coming out asking for volunteers for Picture Day. This should be done by the end of this week, Sept. 15th.
- Earlier today we distributed our Master Event Calendar to the parents that showed up to the Volunteer Orientation. We polled the 20 attendees and now we know that they found this orientation valuable. We had our doubts as to whether this event was useful or not and now we know. Out of the 8 positions that needed to be filled we found 2 volunteers to take the coordinator positions.
- We still need a coordinator for Mathathon, so please consider signing up for this position as it is a valuable fundraiser for the school. We have all the literature for this event so half the work load is taken care of.
- We want to thank Mme. Adams, Mrs. Agnew as well as the rest of the school staff and parent council for their help during our transition. We have enjoyed our time as Volunteer Coordinators very much.
- If people are not getting emails from the volunteer coordinators please email and let them know so they can add you

6. Special Lunch Coordinator Tannis Bo

- Lunches have been set up in Healthy Hunger. A reminder that lunches need to be ordered by the Sunday before the Fun Lunch. Orders can also be changed or canceled up until the Sunday before the Fun Lunch.
- There were some changes to the menus from what was sent out in June's newsletter. Subway has added some Gluten Free sub options (turkey, ham, veggie) that are available for about \$6.00. Also, they increased their pricing on salads and Parent Council is now charging \$6 for them. Little Ceasars is now offering Dairy Free pizza options and those are available for \$5.00 as well.
- I will be collecting the volunteer forms this week and setting up a Signup Genius for pizza lunch volunteers. I am going to ask everyone to only sign up for one Friday to start with and open it up a couple of weeks after for multiple shifts to give everyone a chance to participate if they want to.
- Explore possibility of having one Tuesday a month for fun lunch. Tannis will report next month what she finds.

7. Learning Commons Coordinator Monica Webster

- New shelves are now set up in the library
- Monica coordinates volunteers for the library, if you are interested please send Monica an email
- Miss Bailey runs a webpage through the school websites
- Book fair will coincide with the parent/teacher conferences, we need volunteers to help with that and please come and check it out funds raised from the book fair help purchase new books for our school

8. Yearbook Committee Lee Ann Tai

- Last year's yearbooks have been distributed. We will be waiting until the end of September to sort out any issues and then we will sell any extra books.
- We are looking for volunteers for yearbook again this year. So far there are 3 of us who are committed to working on it. We need people to take photos, people to design pages and somebody to enter orders, once the yearbook is available for purchase. Getting photos is always the hardest part. One thought is to send out sign up genius invites when we know of a specific event coming up that we need photos for. Parents might be more willing to help if they could sign up for the occasional event without having to commit to helping with the rest of the yearbook. Everyday photos in the classroom are also hard to get. In the past, Brenda would send out emails to the classroom reps, but it never resulted in many photos. If anyone has any suggestions for helping gather photos, please let us know.
- SignUp genius to sign up for specific events
- Please email [elbowvalleyyearbook@gmail.com](mailto:elbowvalleyyearbook@gmail.com)

9. French Immersion/CPF Liz Elliot

- AGM will be in October date TBA
- There is a website where you can join
- Upcoming fundraiser in November with Springbank Cheese Co
- Teachers decide how to spend the funds raised from this event
- Will post a note in the newsletter
- Need more volunteers for the board, meeting in the first week of June, Lori will update the website with that date

10. Long-Term Planning Committee Frankie-Lou Nelligan

- Objective is to create a plan as to where we would like to see our funding go
- Scholastic books have arrived. They were purchased at the end of last year
- LTSP – will look at the plan and see what areas we would like change/pursue
- Grade 1 teachers would like indoor gardens for their classrooms (nano domes) approximately \$300 for 6
- *Frankie-Lou makes a motion to purchase the nano gardens for the grade one teachers (approx \$400) motion passed.*

- Long term planning for Springbank. Springbank for All Seasons is planning for an expansion. There will be studies done to survey the need/want
- Transportation will also be conducting surveys of our trails
- There is approximately 2 million dollars allocated to the Springbank community for recreation. There is a petition to make sure the money stays in our community. If you would like to sign please see Frankie-Lou or Karin Hunter
- If you would like to get involved please contact Frankie-Lou  
LTSPPlancom@gmail.com
- Frankie-Lou is looking for people to join LTSP committee

11. Vice Chair Tannis Bo

- Council would like to offer 2 or 3 Parent Workshops this year and we are wondering what people are interested in. I have been told that the RCMP offers an Internet Safety presentation that may be interesting and relevant. Options in the past have included a Urstrong (Girlpower & Good Guys) which speaks about friendships and a Math workshop which discussed some of the newer approaches to thinking about math. Some ideas could be a literacy focused workshop or parenting skills. I am looking for ideas for starting points and can do some research over the next month to present at the next council meeting. If you think of some ideas later you can email me at [tannisb@gmail.com](mailto:tannisb@gmail.com).

12. FEEVES Monica Webster

- We are in need of a couple more people to join this committee. It is a light volunteer duty, usually one meeting a year
- Casino will be held on November 7<sup>th</sup> and 8<sup>th</sup>
- FEEVES is the fundraising for the school. Specifically the casino
- The treasurer is responsible for writing checks
- There are regulations to learn but it is an easy process
- Vanessa and Chris will be organizing the volunteers for the casino. They will send out a SignUp Genius to all parents of the school via Rachel
- We will encourage people to share childcare in order to help people volunteer
- Contact Monica Webster with any questions

## **F. School Trustee Report**

**No report this month**

Meeting Adjourned

**Next Meeting Date:**

**October 10<sup>th</sup> 2017, 1:00PM**

