

# ÉCOLE ELBOW VALLEY SCHOOL COUNCIL MEETING

April 5<sup>th</sup>, 2017  
1:00 PM

## ATTENDANCE

BRANDI SCHROEDER

LINDSAY ADAMS

JUDI POOLE

TANNIS BO

MICHELLE ADAMS

MONICA WEBSTER

KATIE MAYER

JANICE HEPNER

LORI CHAMPAGNE

HELEN CLEASE

TRISH CULL

KATIE DAWES

SHELLEY WILLSON

STEPHANIE ROSENBAUM

CHRIS KELLY

VANESSA STOCKBRUGGER

ARLENE ABOUT

AMAIL JOMAA

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## AGENDA

### A. Welcome

Karin Hunter

### B. Approval of Agenda

*Michelle Adams makes the motion to approve the agenda. Seconded by Katie Mayer*

### C. Approval of March 2017 Meeting Minutes

*Tanis Bo makes the motion to approve March 2017 minutes. Seconded by Katie Mayer*

### D. Council Reports

#### 1. Chair's Report

Karin Hunter /  
Brandi Schroeder

Karin Hunter

- Shelley Willson has two kids in the school, used to be at Waldorf who ran the gift grocery cards fundraiser. Raises lots of cash, and no one loses/spends money. School buys the cards and parent buys from school, and school gets 5-10% of value back. Can distribute cards whenever you want - monthly or bi-monthly, can make 100-200k per year. Waldorf made 50k pre year and they have a much smaller school. NO cash handling, pre-authorized payments, secretary ran it. Important to sell it well to parents, to let them know it won't cost money to the parents and tell them what we will use the money for in the school. Make it fun, make a contest of it.

#### 2. Principal's Report

Lindsay Adams/Judi Poole

- Professional Learning – how we're making strides with our practice to improve the educational experience for all EV learners
  - RVS Literacy Specialist – Julie Vaillancourt was at the school (March 16<sup>th</sup>) working with some staff on the district-wide literacy assessments.
  - School-Based Professional Learning Day – Spent engaged in activities around building successful, collaborative teams.
- Community
  - Thank you for Staff Appreciation Week events!!
  - Grade 4 Amusement Park Exhibit – thanks to everyone who came out! Many parents and Calaway Park representatives attended.
  - Cabane a Sucre – March 29<sup>th</sup> - opportunity for all students to come together and experience a piece of French culture.

- BOKS is off to a great start! Thanks to Michelle Adams for spearheading this initiative and all of our parent volunteers who attend and participate weekly.
- Language of Friendship – April 6<sup>th</sup> between 30 – 35 students registered in each session
- Transition of Learning Commons
  - Site Visits occurred March 13<sup>th</sup> – facilitated by Rocky View Central 21<sup>st</sup> Century Learning Specialists. Group who toured consisted of admin, parent and student reps. Visited Cooper’s Crossing and Calgary Girls School.
  - Next Steps: Will be meeting with CDI and a private contractor to get some renderings for furniture and proceeding with purchases.
- Resurfacing of the Playground
  - News from maintenance that we can wait another year to resurface the North playground. Are looking for some volunteers to complete grant applications in the fall to help with the cost.
- Communication of Student Learning
  - Some grade teams implemented student-led conferences March 28<sup>th</sup>. Feedback to date has been very positive.

3. Treasurer’s Report Katie Mayer

*Elbow Valley Elementary Parent Advisory Council*

*Statement of Revenue and Expenditures*

*as of March 31, 2017*

	2016/17	2016/17	2015/16
	Actuals	Budget	Actuals
<b>REVENUE</b>			
Special Lunch Program - rebate	10,831.11	15,000.00	18,111.32
Mathathon	23,071.25	20,000.00	23,844.25
Family Fun'raiser	12,986.00	10,000.00	14,140.00
Yearbook	1,414.55	-	1,719.68
FEEVESS	-	10,000.00	10,000.00
Lions Club Grant	5,000.00	5,000.00	-
Interest Income	23.20	-	25.95
<b>Total Revenue</b>	<b>53,326.11</b>	<b>60,000.00</b>	<b>67,841.20</b>
<b>EXPENDITURES</b>			
<b>Special Lunch Program</b>	-	-	1,452.87
<b>School Programs</b>			
Grade Teams	1,792.72	8,000.00	7,517.72
Robotics Training	-	5,000.00	-
<b>Committees</b>			
Volunteer Coordinator	-	1,000.00	775.26
Spirit of Caring	63.86	250.00	180.12
<b>Bussing</b>			
Field Trips	2,100.59	9,000.00	6,257.56
Skating	1,097.28	2,000.00	1,097.28
Swimming	-	12,500.00	9,068.32
Financial Assistance	-	1,000.00	-
<b>Special Programs/Events</b>			
Special Programs	7,754.52	9,500.00	9,208.35
Special Day - Literacy Week	1,556.49	2,000.00	1,720.03
Sports Day - School	-	500.00	-
In-Line Skating	8,991.57	10,520.00	10,063.31
Sound Kreations Residency	4,720.34	5,000.00	4,777.74
Vulnerable Readers Conference	-	-	6,887.20
First Aid	-	-	4,358.64
Reading Bags	-	-	4,069.97
Sports Day - Council	-	500.00	553.58
Books for Learning Commons	-	3,500.00	-
Parent Workshops- Technology & Numeracy	-	1,500.00	-
Lions Club Funds	1,546.05	5,000.00	-
<b>Photocopier and Tack Board</b>	-	-	1,410.88
<b>Yearbook</b>	-	500.00	-
<b>School Council Expenses</b>	-	750.00	924.71
<b>ASCA AGM</b>	-	1,250.00	-
<b>TOTAL EXPENDITURES</b>	<b>29,623.42</b>	<b>79,270.00</b>	<b>70,323.54</b>
<b>NET INCOME</b>	<b>23,702.69</b>	<b>(19,270.00)</b>	<b>(2,482.34)</b>
<b>Opening Book Balance</b>	30,940.42	30,940.42	33,422.76
<b>Net Income</b>	23,702.69	(19,270.00)	(2,482.34)

\* Katie Mayer makes a motion to put the financials on file. Seconded by Michelle Adams.

4. Teachers' Report Trish Cull

We would thank you

Here or there

We would thank you

Anywhere

We would thank you

For flower blooms

We would thank you

For brightening our rooms



Coffee break

Message on a door

Homemade cupcakes

And so much more

We would thank you

For something sweet

We would thank you for

For the fondue treat



We would thank you

for time to move

We would thank you

For Zumba groove



Amazing lunch

Duty outside

Snacks galore

Supervise inside

You're all so special

And oh so kind

You're a school council

That's one of a kind

5. Volunteer Coordinators Sally Lockhart/Michelle Adams
- Thanks for all the help with teacher appreciation week, it was great. There might be a few updates next year in terms of communication of events.
6. Special Lunch Coordinator Tannis Bo
- A Tim Hortons location reached out to me to let me know their offerings for either a Fun Lunch or a Donut day. Their menu includes sandwiches (1/2 or full), gluten-free salads, donuts and cookies. These items are labeled per student and packed per class which is how Subway provides their food to us now. They also have chicken noodle soup and chilli (gluten free) which come to the school in large containers which are then portioned out and served using parent volunteers. The soup comes with ½ a bun and the chilli with a full bun. He requires a minimum order of 100 for these options.
  - My thoughts are that between Subway, Pizza and the Lunch Lady we have enough options without adding Tim Hortons, especially considering most of the offerings are similar. The chilli / soup is intriguing but I think it would be logistically difficult to execute given that lunch is not consumed in a central location in our school.
  - I have created a new email address, [evespeciallunches@gmail.com](mailto:evespeciallunches@gmail.com), that I will use going forward on all the communication to the parents, Signup Genius and the Healthy Hunger website. This should make transitioning to new coordinators easier, as well as make it easier for parents if they have questions. I will include all the details for this in the process document I am planning to make as I go through the planning for next year. I will upload it to the Council's Google Drive once it's done so it doesn't get lost.
  - Thanks to all the pizza lunch volunteers. Things have been going smoothly and it wouldn't happen without everyone's hard work.
7. Learning Commons Coordinator Monica Webster
- Book fair was a success, there was lots of money raised for the school (not sure of amount). Miss Bailey did an amazing job. Thanks to the volunteers who set up, sold books and took the book fair down. It was harder this year to get volunteers and we almost had to shut it down for one lunch hour but Tannis Bo stepped up last minute and saved the book fair.
  - Next year coordinate with volunteers coordinator to join jobs (a couple short jobs all together)
  - More people need to know about the teacher wish list
8. Yearbook Committee Brenda Renowden
- Yearbook sales end May 31st. Rachel has put a note in the monthly newsletter stating that.
9. French Immersion/CPF Lori Champagne
- No report this month

- Need more volunteers for the board, meeting in the first week of June, Lori will update the website with that date
10. Long-Term Planning Committee Frankie-Lou Nelligan
- Tabled until next month due to time constraints
11. Vice Chair Sander Steer/  
Amanda Miles
- Nothing to report
12. FEEVES Sander Steer
- Nothing to report

Other

**F. School Trustee Report**

Helen Clease

- **RVS Ward Boundary Review.**

Just a reminder that RVS ward boundaries will be changing. The Board voted on the bylaw that will see a change in RVS wards. Due to growth in Chestermere, Airdrie, and Cochrane the dynamics in RVS has changed. The Board has approved a plan to add one trustee (total 8)

1 in rural SE, 1 in Chestermere, 1 in rural NE, 3 Airdrie, 1 Cochrane, and 1 in West RVS. Ward 4 and 5 to be combined. (SMS, SCHS, EEVE, Banded Peak, Bearspaw and Westbrook) More info on RVS website.

- **2017 School Board Elections**

Elections will be held on Monday, October 16. Nomination day is 4 weeks prior to election day which will be Monday, Sept. 18. More information is available on the ASBA (Alberta School Boards Association) website.

- **Provincial Budget**

Tabled March 16 which included growth funding and funding for 10 new schools.

The government has committed to a 25% reduction in school fees. Boards are anxiously waiting to see how the shortage will be covered. Transportation is already a challenge impacted by the carbon tax.

When you compare instruction and administration funding per student, RVS is one of the lowest funded divisions in the province. The current funding formula has to be revised. The base funding needs to rise through the

reduction/elimination/adjustment of targeted grants, that create winners and losers.

Boards need more autonomy in deciding where funding provided needs to be

allocated. The growth funding should be a given as every child needs to be funded.

If Bill 1 is passed RVS will receive funding to offset the elimination of instructional resource fees and school bus fees for those living 2.4 km or greater from their

designated school. This funding is based on 2015/16 enrolment numbers. We have

increased by 2,200 students meaning that the jurisdiction will have to find about

\$254,000. We will also be faced with additional costs for the carbon levy for natural

gas of \$165,000 and bus diesel fuel of \$300,000

For the 2017/18 school year the board has identified its priorities. These will guide the budget process and direct expenditures. The Board has directed that the emphasis be on the following priorities:

- Direct classroom supports to enhance student achievement
- School-based services for inclusive learning environments
- Specialized and wrap-around services for students with complex & emotional needs
- Literacy, numeracy, and 21<sup>st</sup> C skills and knowledge

- **RVS 2018-2020 Capital Plan**

Every April school boards submit an updated capital plan. Since there have been no new school approvals since October 2015 RVS is once again in critical need of space. The capital plan was approved on March 16. Once again due to the increased growth and need for student learning spaces the need for new spaces impacts modernizations.

Rocky View Schools continues to experience large student population growth, over 5 percent annually or 1000+ students. This is equivalent to the capacity of two schools (approx. 600 students/school) each year.

Airdrie will require a new school every year. Cochrane area will need a new school every 2-3 years. Chestermere area will need a new school every 2-3 years.

+250 students annually = 1 school every 2-3 years

Even with the Mar. 21, 2017, announcement of a new school to open in Airdrie's Hillcrest community, by September 2020, RVS utilization rate will be 95 percent.

•If no new capacity is added to RVS, then the utilization rate increases by 4.5 percent every year and by 2022 the jurisdiction will be at 103 percent capacity.

- **Change in 2017/18 School Calendar**

Due to Alberta Education changing the exam dates the Board of Trustees approved a changed to the 2017/18 calendar. 1<sup>st</sup> day of second semester is changed to Wednesday January 31, 2018. Last day of school for HS students is now Thursday, June 28, 2018.

The last day for schools with kindergarten to Grade 9 remain unchanged as Wednesday June 27, 2018. June 28 and June 29 remain as organizational days.

**Background.**

In January 2017 RVS administration became aware of the fact that Alberta Education had changed the dates for Diploma Examinations for the January 2018 and June 2018 writing periods. The last day of exams for the January 2018 writing period is now Tuesday, January 23, 2018 which would mean the first day of the second semester would change to Wednesday, January 31, 2018. The last day of exams for the June 2018 writing period is now Thursday, June 28, 2018.

Schools with high school students will need to have Thursday, June 28, 2018 as the last Instructional Day in order for students in Grade 12 to be able to participate in Diploma Examinations. Friday, June 29, 2018 would remain an Organization Day.

The last day of classes for schools with Kindergarten to Grade 9 will remain as Wednesday, June 27, 2018 with Thursday, June 28, 2018 and Friday, June 29, 2018 as

- **ASCA Conference and AGM 2017**

Alberta School Council's Association conference and AGM will be held April 28-30 at the Delta Edmonton South in Edmonton. The conference offers lots of professional development and networking opportunities for School Council representatives. Information is available on the ASCA website.

- **Springbank Recreation Master Plan**

The Rockyview West Recreation Board is developing a Recreation Master Plan. The plan will include both sports and cultural recreation needs. There will be opportunity for stakeholder groups and individuals to participate and provide input. More information to come.

- **Assistant Principal Appointments**

As part of the assistant principal transfers for the next school year we will be seeing a change in the administration team at EVE. Judi Poole will be transferring to Elizabeth Barrett in Cochrane, and Kim Agnew from Glenbow in Cochrane will be joining us at Elbow Valley **Judi Poole** – from Elbow Valley to Elizabeth Barrett We would like to express our thanks to Judi Poole for all her work at EVE. We will miss her but wish her all the best in her new role.

- **RVS meeting with Minister Eggen**

Members of the Board of Trustees will be meeting with Minister Eggen on Friday April 7, 2017. On the agenda from the Minister is Education Act, Curriculum Redesign and Climate Change initiatives. RVS hopes to talk about funding, infrastructure needs, and the Ward Boundary recommendations.

Although many at EVE would not know Carmen Harford, I would also like to express my condolences to her family and friends on her passing. Carmen taught at SMS and was a staff member at Banded Peak. I had the pleasure to work with Carmen both as a parent and school trustee. She was an amazing teacher who not only had impact on her students, but on her colleagues and everyone who knew her.

Thank you for all your support and thanks for all that you do for our schools and students.

Helen Clease, Trustee  
403-949-3428  
403-650-2176 hclearse@rockyview.ab.ca

Meeting Adjourned

2:56pm

**Next Meeting Date:**

**May 3<sup>rd</sup> 2017, 7:00PM**