

# ÉCOLE ELBOW VALLEY SCHOOL COUNCIL MEETING

April 6th, 2016

1:00 PM

## ATTENDANCE

KARIN HUNTER

CELIA BARRINGTON

JILL WILLIAMS

VANESSA KELLY

RYAN GANSKE

JULIETTE GANSKE

BILL BARNDEN

RANDY SMITH

RITA WALTER

GLENN JEFFERIES

MELANIE SPAGRUD

DIANE STEVENSON

FRANKIE-LOU NELLIGAN

MICHELLE ADAMS

TRISH CULL

BRENDA RENOWDEN

SALLY LOCKHART

BRANDI SCHROEDER

MICHELLE ADAMS

JANICE HEFFNER

NATALIE PENTNEY

HELEN CLEASE

MICHELLE HORNUNG

STPHANIE ROSENBAUM

VANESSA KELLY

ALEX MARTIN

CINDY PERALA RALPH

KATIE MAYER

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## AGENDA

### A. Welcome

Karin Hunter

### B. Approval of Agenda

\* Brenda Renowden makes the motion to approve the agenda. Seconded by Frankie-Lou Nelligan

### C. Approval of March 2016 Meeting Minutes

\* Cindy Perala Ralph makes the motion to approve the agenda. Seconded by Brenda Renowden

### D. Council Reports

#### 1. Chair's Report

Karin Hunter

##### Karin Hunter

- Karin is acting as sole chair for council, Brandi Schroeder has been appointed as interim co-chair at the next AGM her name will be put forth
- Thank you to the parents who put so much time and effort into teacher appreciation week.
- Thank you to the teachers and staff who put together literacy night. It was a wonderful event.
- Job description and roles have been updated and will be presented in hard copy next month and then approved for our June meeting.
- Two positions need to be filled:
  - 1) Vice-chair, role includes bringing in workshops to our school.
  - 2) Yearbook CoordinatorPlease let us know if you know someone who may be interested in filling these roles.
- Next meeting is an AGM we will look at long term planning and workshops for the following year.
- Twitter is still happening please join and follow us.
- Don Heung is retiring and will be replaced next year.
- Parent Council is planning a celebration of Celia's hard work and dedication to EVE

#### 2. Principal's Report

Celia Barrington

- Thank you to School Council for a very generous and delightful Staff Appreciation Week. We are truly blessed to be working here amongst you. I am beginning to think that I may have to put some parents on staff and pay you a pension!
- A new principal has not been chosen as of yet, so stay tuned. We do have a few teacher changes to date: Mr. Munson is heading up to the Middle School and Mrs. Briggs will be joining us from Cochrane to teach Gr.2. Mrs. Mazerolle is looking forward to a change in Gr.4.
- We will begin to create the School Education Plan in the next few weeks and hope to present the first draft to School Council at the May meeting.
- The Minister of Education is late in presenting the education budget, so we have yet to finalize our staffing and resources for next year, again hopefully by next council meeting.
- The halls are alive with children singing and rehearsing for Musicfest! A reminder that everyone needs a ticket, even babes in arms.
- Literacy evening was a great success, the teachers and staff put a tremendous amount of planning and organizing. Trish Cull was in charge of the committee and we are grateful for their effort.
- We would like to thank Karin Hunter for stepping up and being such a gracious and hardworking Chair Council.

a. Treasurer's Report

Melanie Spagrud

- Welcome Katie Mayer to the role of treasurer for next year.

*Elbow Valley Elementary Parent Advisory Council  
Statement of Revenue and Expenditures  
as of March 31, 2016*

	2015/16 Actuals	2015/16 Budget	2014/15 Actuals
<b>REVENUE</b>			
Special Lunch Program	-	-	29,078.35
Special Lunch Program - rebate	13,522.30	10,000.00	7,666.80
Mathathon	23,844.25	20,000.00	27,627.55
Family Fun'raiser	8,250.00	10,000.00	12,300.90
CPF Springbank	-	-	900.00
Yearbook	1,719.68	-	125.00
FEEVESS	-	10,000.00	27,283.99
Interest Income	18.15	-	146.58
<b>Total Revenue</b>	<b>47,354.38</b>	<b>50,000.00</b>	<b>105,129.17</b>
<b>EXPENDITURES</b>			
<b>Special Lunch Program</b>	<b>1,160.40</b>	<b>-</b>	<b>20,070.95</b>
<b>School Programs</b>			
Grade Teams	1,865.05	8,000.00	6,211.51
<b>Committees</b>			
Volunteer Coordinator	-	1,000.00	657.78
Spirit of Caring	146.50	250.00	85.58

<b>Bussing</b>			
Field Trips	2,696.46	9,000.00	7,854.70
Skating	1,097.28	2,000.00	1,097.28
Swimming	1,397.00	14,600.00	10,647.68
<b>Special Programs/Events</b>			
Special Programs	5,409.10	8,800.00	12,654.96
Special Day - Literacy Week	936.59	2,000.00	-
Sports Day	-	500.00	415.10
In-Line Skating	9,026.96	10,520.00	9,985.96
Sound Kreations Residency	4,777.74	5,000.00	-
Vulnerable Readers Conference	6,887.20	8,500.00	-
First Aid	4,358.64	4,500.00	-
Reading Bags	4,069.97	4,300.00	-
<b>Photocopier and Tack Board</b>	1,410.88	1,200.00	18,140.00
<b>Yearbook</b>	-	500.00	136.90
<b>School Council Expenses</b>	756.98	1,250.00	-
<b>ASCA AGM</b>	-	2,000.00	741.50
<b>TOTAL EXPENDITURES</b>	45,996.75	83,920.00	88,699.90
<b>NET INCOME</b>	<b>1,357.63</b>	<b>(33,920.00)</b>	<b>16,429.27</b>
<b>Opening Book Balance</b>	33,422.76	33,422.76	16,993.49
<b>Net Income</b>	1,357.63	(33,920.00)	16,429.27
<b>Closing Book Balance</b>	34,780.39	(497.24)	33,422.76

- Melanie Spragrud makes the motion to approve budget. Seconded by Sally Lockhart

b. Teachers' Report Trish Cull

- Thank you to everyone who came out to Literacy Night last night
- The turn out was fabulous
- A survey will be coming out to garner feedback from the evening. Any feedback would greatly be appreciated.
- If you would prefer having a conversation please see Trish Cull she would welcome it.
- Teacher appreciation week was outstanding and the teachers are very thankful for the effort everyone put into it.

Curriculum Connection

Literacy Week

Poem presentation from grade 2 and 4 students

b. Volunteer Coordinators Sally Lockhart  
Niki Ferby

- We had our Teacher Appreciation Week, a big thank you to the TAC team Frankie- Lou, Nicole, Emily and Niki and all the Class Room Parent Volunteer Reps for their coordination of the communication to all school parent groups.
- **Teacher thank you Toonie Treasure trove** – raised \$260 leading up to the week. Funds were used to purchase gifts for staff and magazines.
- **Class room thank you poster** – Teachers door – thank you to the Class room volunteer Reps

**Tuesday** was the staff appreciation luncheon, great job by all involved.

**Wednesday** was flower day thank you Emily for coordinating

**Thursday** we had coffee and cupcakes thank you Nicole and Frankie Lou

**Friday** was Fondue Friday and thank you again to Frankie-Lou for coordinating such a lovely treat to end the week.

### EVENT BUDGET

Parent Council allocation	\$1,000
Teacher Twonie Thank you	<u>\$260</u>
	<u>\$1250</u>
Gifts and luncheon costs	\$770
Coffee	\$80
Flowers	
Fondue	
Staff room Mags	<u>\$150</u>
	<u>\$1,000</u>

### Upcoming Volunteer Opportunities

May have some receipts to write up from the Family Dance

- c. Special Lunch Coordinator Alex Martin  
Michelle Hornung

- Planning to meet with Tannis to ensure transition is smooth

- d. Library Coordinator Monica Webster

- Everything is going great in the library with Ms. Bailey
- Book fair was very successful, thanks to all that helped out
- Library volunteers are needed to fill spots at the end of the year, if anyone new would like to join please email Monica she would love to have you.

- e. Yearbook Committee Brenda Renowden

- Update bulletin board for yearbooks and signage out front of the school.

f. French Immersion/CPF Lori Champagne

- Thanks to the cheese fundraiser both the elementary and middle schools received \$700. Our school will use the money to pay for a presenter in May, Roland Bibeau.

g. Long-Term Planning Committee Frankie-Lou Nelligan

- Indoor gardens are starting there will be two in place at the school. Students will be growing cucumbers, peas, and soya beans.
- Learning commons is moving forward. Teachers have given their input to what they would like to see and what will be useful.
- Please share ideas with us if you have anything you would like to see happen at our school
- A vote will take place for the short and long term planning ideas.
- Judy will be visiting other schools to see ideas that they have in place in their learning commons to help us design ours.
- Some items that were voted for will not be going forward because of input from the Rocky View school board (Regulations, thoughts etc..)
- Judy met with the 21<sup>st</sup> century learner representative. She has given guidelines on how to proceed building learning common spaces. Specifically start small and see the response from students and teachers.
- Note: going forward funding will have to be reviewed by the new principal and treasurer.

## **LTP Committee Strategic Plan Summary: April 5, 2016**

Preliminary list of projects below:

<b>Short-Term Projects (within next 12 months)</b>	<b>Medium-Term Projects (1-3 Years)</b>	<b>Long-Term Projects (3 Years +)</b>
<ul style="list-style-type: none"> <li>• Learning Commons: Building Materials (\$15,000), Instructors and Admin currently evaluating best options</li> <li>• Learning Commons: Infrastructure Updates (\$20,000)</li> <li>• Indoor Garden (Pilot project) (\$500), 2 units currently purchased and</li> </ul>	<ul style="list-style-type: none"> <li>• Learning Commons: Art Materials (\$5000)</li> <li>• Learning Commons: Robotics (\$5000)</li> <li>• Wind Shelter / Trees Along Border (\$50,000)</li> <li>• Outdoor Classroom (\$10,000)</li> <li>• Outdoor Garden (\$15,000)</li> </ul>	<ul style="list-style-type: none"> <li>• Natural Playground (\$150,000)</li> <li>• Outdoor Visioning (\$20,000)</li> </ul>

built, plants to be installed this month • Gymnastics Equipment (\$2500), 16 new mats on order • Orienteering Equipment: TBD (Possible trial day) • Useable Wall Space (Pilot project): \$500	• Snowshoes (TBD): Depends on storage • Interactive Classroom Technology: \$TBD • Learning Tools (i.e. Mathletics): \$TBD • Resurfacing playground (possible grant) : \$TBD	
Total \$38,500	Total \$85,000+	Total \$170,000 (est.)

#### **Projects Not Going Forward in Plan:**

Solar Panels  
 Television Screen in Foyer (unless as part of renovation)  
 Bus Shelter / Pick Up Shelter  
 Track & Field Supplies (More appropriate for Middle School)

#### **Long-List of Projects:**

<b>IDEA:</b>	<b>Timing</b>	<b>Comments:</b>	<b>Est. Cost</b>	<b>Teacher Votes</b>	<b>Parent Votes</b>
<b>LEARNING COMMONS:</b>					
Learning Commons: Art Materials	Med Term	We are not ready for this yet because the infrastructure is not conducive to maintaining an art space (sink, etc). We will revisit this once the space is renovated to have access to a sink, etc. (Maker Space)	\$5,000	6	27
Learning Commons: Building Materials	Short Term	Significant teacher and parent support for building materials Teachers are having a PD day on March 28 so would like some examples for teachers to provide comments about which materials are preferred <ul style="list-style-type: none"> <li>• Karin to bring Magformers, blocks, marble set</li> <li>• Frankie-Lou to bring gear marble set, kinex</li> <li>• Other ideas:</li> </ul>	\$15,000	12	43

		<ul style="list-style-type: none"> <li>• Lego We Do – Frankie-Lou to check on price and whether we can</li> </ul>			
Learning Commons: Robotics	Med Term	We don't feel we are ready for robotics. A little too much complexity at this point in time and it is somewhat geared to towards older children. We want to focus on items that are accessible to all grades.	\$15,000	8	46
Learning Commons: Infrastructure Updates	Short-Term	<p>Learning commons committee meeting on Mar 24 and Mar 29 – will be looking a furniture to acquire for the space that would make it more flexible and open. Considering organizing around subject, rather than dewy decimal system.</p> <p>Staff looking to repurpose old library storage room (which has a sink and could be useful space for students). Would be called “Maker Space” or “Tinker Space”</p>	\$20,000	9	6
<b>TECHNOLOGY / CLASSROOM LEARNING:</b>					
Classroom Technology (e.g. interactive projectors)	???	Lumo – looking for demo schools? Smart Tables (Anita to ask Mrs. Beloglowka)	\$10,000	6	28
Classroom Technology (e.g. Mathletics subscriptions or JUMP Math)		Should look into pricing....	TBD	9	8
<b>PHYSICAL LITERACY:</b>					
Track & Field Supplies	No	Lack of storage at present time inhibits this	\$10,000	6	46
Snowshoes	??	Concerned about storage space	\$7,000	6	22

		– will wait to decide on this until after EVE mini-renovation			
Orienteering Equipment / Geocaching Program	??	Orienteering is year round – will consider a teaching training / information session (Karin to talk with Pirano)	\$5,000	4	22
Gymnastics Equipment		14 mats need replacing – Mr. Pirano to come back with pricing. LTPC supports this project in the ST	\$2,000	3	
<b>OUTDOOR LIVING SPACES:</b>		Superintendent of Schools updated School Council regarding outdoor planning. RVS is going to develop a set of guidelines for outdoor learning spaces by the end of June (or by September) at latest.  We would like to see outdoor garden incorporated into the outdoor learning space / classroom			
Outdoor Visioning Project	TBD (Long-Term?)	Frankie-Lou to act as LTSP representative for the renovation to ensure that outdoor impacts are understood and communicated....etc.	\$20,000	2	2
School Garden (Outdoor)	Medium -Term		\$15,000	7	64
Outdoor Classroom	Medium -Term		\$10,000	8	80
Natural Outdoor Playground	Long-Term		\$150,000	3	66
Play Area Wind Shelter (Trees)	Medium -Term		\$50,000	9	13
Outdoor Shelter (Bus Area)	No		\$20,000	0	3
<b>SCHOOL ENVIRONMENT:</b>					
Useable Wall Space (Whiteboards /	Short-Term	Will pursue this project. Mme Wilkie will be test case	\$500	9	3

Paint)					
School Garden (Indoor)	Short-Term	<ol style="list-style-type: none"> <li>1. Frankie-Lou will follow-up with them regarding this (Gillian Lowell, Carole Boissonneault were sent to training with Rocky View learning specialists and are interested in pursuing indoor garden)</li> <li>2. Frankie-Lou will also follow-up with RVS to discuss logistics for installing indoor systems. Quote &amp; approvals required.</li> <li>3. Michael Nardo – head building operator with RVS</li> </ol>	\$6,000	7	37
Television Screen in Foyer	No	Not enough parent or teacher support (unless coupled with the renovation at minimal expense)	\$1,000	1	1
Solar Panels	No	No interest from RVS – concerned about longevity of the technology and the worth of putting them on and old school that may not be here for the long-term	\$20,000	3	13

- h. FEEVESS report Monica Webster
- Casino money was deposited in February, approximately \$94,000
  - Board has been shuffled slightly
  - Has been working closely with the Long Term planning committee specifically looking at what projects are able to be paid by FEEVES
  - Direction for FEEVES is taken from administration who has the final say on what can be spent.

## E. School Trustee Report

**Helen Clease**

- Thanks to all the people who step up and help with school council. The power of school council is incredible
- Student health stake holders had a meeting with Alberta School Board. Representation from Alberta ED, Alberta Health services, Alberta School Council, president of the ATA, and minister Egan. A commitment of working together towards improving student health was made. It was time for communication to improve between the separate entities

- Initial stages of ward boundary reviews in preparation for the municipal elections in 2017
- Input has been provided to the Alberta School Board of education including evidence based practice, access to support and services among several others
- June 29, 2017 will be the last day of grade 9 PAT's and grade 12 diploma exams which conflicts with the current calendar therefore the calendar will need to be adjusted to accommodate these dates.
- K-8 school will be looked at to accommodate the new Harmony development, this will be apart of the 2017-2020 budget planning. It is on year one of the capital plan.
- Budget has not been released yet. Hoping for money that is not "target" because it allows school boards to use the money as best fits their population.
- New principal hires, Helen anticipates she will be involved in the process.
- Don Hoium has announced his retirement so they will begin the process to find his replacement.
- Joint school council meeting is happening in Airdrie and another in Edmonton.

#### **K. Work Shops/Co Vice Chair**

**Cindy Perala-Ralph**

- Sander and I are still committed to gathering ideas for workshops for the fall. We would really appreciate some input from council to help us focus in on a practical social media workshop. We would like to set up a survey monkey ( with 5 options) to get feedback from the general parent population. We would like to choose 2 workshops to go ahead with next year. Possible dates: 1st week of November and after winter break in February.
- We would like to update the sign out front of the school to help promote sales for the yearbook as discussed last meeting.

#### **F. Other Business**

##### **Fire Processes and Safety Presentation**

**Bill Barnden**

- Interior "attack" for a fire cannot happen until second truck arrives. Currently second truck is coming from Cochrane.
- Currently looking at a automated response from all surrounding areas, Calgary, Airdrie, Cochrane etc... One is currently in place with Chestermere.
- Goal at the end of the day for Rocky View county (Schools, community center, homes...) to have the closest available people to arrive on scene whether it be a fire or motor vehicle accident, no matter what jurisdiction the resources are in.

##### **Randy Smith Rocky View Fire Chief**

- Rocky View has good support from council.
- Moving toward regional fire service. Cochrane, Crosswood, Chestermere and Redwood and Rocky View have an agreements in place that does not "have borders" when calls are placed.
- Rocky View has been working with Calgary and hopefully will continue to work towards an agreement.
- Trucks now have computers with GPS in the trucks so dispatch can see where the trucks are at.

- Council has requested a follow up and possible information regarding if follow ups need to happen.

### **Looking at the Lice Issue in our School**

**Jill**

Concern for the lice that has been going through the school.  
Administration will go through the information and look at possible solution.

Meeting Adjourned

Next Meeting Date:

May 6th, 2016 7:00 pm