



**Criminal Record/Vulnerable Sector Check Application**  
For Volunteers of Rocky View Schools

AF490-A  
10/2019

**RCMP Personnel:**

*This individual wishes to volunteer with Rocky View Schools and will not receive remuneration:*

Volunteer's Name <i>(please print)</i> :	Current Date:
Address:	
Volunteer's Position (indicate grade level(s) working with):	
<p><i>The Freedom of Information and Protection of Privacy Act (FOIP), Chapter F-25, charges Rocky View Schools with protecting the privacy of individuals, most who are under the age of majority. In order to show due diligence in this regard, please conduct a <b>Criminal Record Check and Vulnerable Sector Check</b> on person named above.</i></p>	

**Request Authorized by School Administration**

Name <i>(please print)</i> : Brendan Trinca	Position: Principal
School Name: Elbow Valley Elementary	
School Address: 244209 Range Road 33, Calgary, AB T3Z 2E8	
Signature of School Administrator:	

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**Volunteer Information:**

Please take this form to your local police agency. The following list includes some of the locations in our jurisdiction. Office hours vary by community, so call ahead for more information.

Airdrie RCMP Detachment	2 Highland Park Way NE	403.945.7200
Beiseker RCMP Detachment	75 North Road	403.947.3420
Chestermere RCMP Detachment	156 East Chestermere Drive	403.204.8777
Cochrane RCMP Detachment	359 - 1 Street E.	403.851.8000
Strathmore RCMP Detachment	500 Westlake Road	403.934.3968

- You will be required to produce a valid Driver's license or a Passport with photo I.D. and another piece of government-issued I.D. such as Alberta Health Care card or birth certificate.
- State that this is a Volunteer Position. Please note some detachments may charge an administration fee for the request.
- Ensure both Criminal Record and Vulnerable Sector Checks are completed.
- The results of the Criminal Record and Vulnerable Sector Checks may take approximately four weeks to be processed by the police agency.
- Return the results of the Criminal Record and Vulnerable Sectors Checks to the school office.
- Rocky View Schools must be notified immediately, if the status of your Criminal Record and Vulnerable Sector Checks change at any time.

**Reference:**

- AP490 Volunteers, Visitors and Presenters Mandatory Record Checks